

2023 SEMESTER 2 STATEMENT OF FEES

Adult, Community and Further Education (ACFE)



First Name: _____ Surname : _____ Student ID: _____

FEE INFORMATION

Course fees vary based on a number of factors. The most important of these is whether or not you enrol as a 'government subsidised' or 'full-fee paying' student. This determines the amount you pay, as well as the fee assistance you may be eligible to receive.

Government Subsidised Students:

Australian or New Zealand Citizen or Holder of an Australian Permanent Visa

Non-Government Subsidised Students (Full Fee):

Non-Australian Citizen

CONCESSIONS	
ELIGIBILITY	<ul style="list-style-type: none"> The concession rate is only available to Government Subsidised students You must present your valid concession card at the time of enrolment The start date on the card must be prior to or on the commencement of the first scheduled class If you cannot present your card at the time of enrolment, you will only have until your invoice due date to produce the card. The card cannot be presented after this date and if it is, it will not be applied to your enrolment. If you do not have a concession card but think you may be eligible, you should approach Centrelink as soon as practical for a confirmation of eligibility. This can be used as evidence on your enrolment. Concessions do not apply to materials fees or to the SAAF
ACCEPTABLE CONCESSION EVIDENCE:	<ul style="list-style-type: none"> Commonwealth Health Care Card (holder or named dependant); Pensioner Card (holder or named dependant); Veterans Gold Card (holder only); or Be of Aboriginal or Torres Strait Islander Descent
FEE EXTENSIONS	
	<ul style="list-style-type: none"> If you cannot pay your fees on time please speak to us about a Fee extension. You must apply before the payment due date specified on your invoice, subject to Olympic Adult Education (OAE) operating hours (our offices are closed on weekends and public holidays). Call the office on 9087 1155 to request more information.
PAYMENT PLANS	
<p>Students may be eligible for a payment plan.</p> <p>You may be eligible for a payment plan if you are:</p> <ul style="list-style-type: none"> a domestic student (Australian Citizen/Australian Permanent Resident/New Zealand Citizen/Permanent Humanitarian Visa) and able to pay all instalments within 4 months of arrangement and enrolled in a course with a duration of more than three (3) months and at least 18 years old (if you are under 18 years old, you will require a guarantor to enter the payment plan on your behalf). <p>The Payment Plan Option is managed by OAE Administration. There is no cost to the payment plan.</p> <p>For more information, speak to the Administration officer or call the office on 9087 1155.</p>	
PAYMENT TERMS / FEE LIABILITY / WITHDRAWAL/ REFUNDS	
DUE DATE	<ul style="list-style-type: none"> Payment is required up front. Payment plans are available if requested.
LIABILITY	<ul style="list-style-type: none"> If you withdraw within 12 days of course commencement and you have not paid, your liability to pay the fees will be removed. If you withdraw after 12 days of course commencement and have paid your fees you will not receive a refund of any fees paid. If you have not paid, you will still be liable to pay for the fees of the course. Non-payment of fees will result in debt collection.
HOW TO WITHDRAW	<ul style="list-style-type: none"> If you wish to cease or take a break from studies, you must formally withdraw from your course by signing a 'Withdrawal Form'. You can organise to complete a Withdrawal Form by calling the office on 9087 1155 or speaking to your Course Coordinator or Administration Officer. If you do not complete and submit the formal withdrawal within 12 days of course commencement date, you will still be liable for all fees.
REFUNDS	<ul style="list-style-type: none"> If you have paid your fees and withdraw prior to the course commencement or within 12 days of course commencement, a refund will be automatically generated for domestic students. <p>For further information regarding refunds call the office on 9087 1155.</p>

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Adult, Community and Further Education (ACFE) Courses

ALL STUDENTS			FOR STUDENTS WHO HAVE ACCESS TO GOVERNMENT SUBSIDY		FOR STUDENTS WHO DO NOT HAVE ACCESS TO GOVERNMENT SUBSIDY	ALL STUDENTS	ALL STUDENTS	Number of Courses
Pre-Accredited Course	Day/Time	Nominal Hours	Tuition Fee without concession \$1.08 per hour	Tuition Fee with concession 0.22c per hour	Full Tuition Fee set by the government \$9.35 per hour	SSAF Amenities \$30 per term	Material Fee cost \$20 per term	Please indicate each course the student wishes to enrol by placing a tick in the appropriate cell.
ENGLISH								
Literacy for Work (full year)	Thursday AM	100	\$108.00	\$22.00	\$935.00	\$120.00	\$80.00	
EAL Spelling (Terms 3-4)	Thursday AM	50	\$54.00	\$11.00	\$467.50	\$60.00	\$40.00	
Pronunciation and Conversation (full year)	Monday AM	100	\$108.00	\$22.00	\$935.00	\$120.00	\$80.00	
Foundation Skills Reading (full year)	Tuesday AM	100	\$108.00	\$22.00	\$935.00	\$120.00	\$80.00	
Foundation Skills Writing (full year)	Tuesday PM	100	\$108.00	\$22.00	\$935.00	\$120.00	\$80.00	
Literacy & Numeracy for MID Learners A (semester 2)	Monday AM/PM	100	\$108.00	\$22.00	\$935.00	\$60.00	\$40.00	
Writers Workshop 2 (semester 2)	Tuesday PM	50	\$54.00	\$11.00	\$467.50	\$60.00	\$40.00	
English Language Skills / Adult Literacy (semester 2)	Thurs PM	50	\$54.00	\$11.00	\$467.50	\$60.00	\$40.00	
COMPUTERS								
EAL Literacy & Numeracy through Digital Learning (full year)	Thursday PM	100	\$108.00	\$22.00	\$935.00	\$120.00	\$80.00	
Literacy & Numeracy through Digital Learning 1 Beginners (Tues - semester 2, Thurs - terms 2-3)	Tuesday AM Thursday AM	50	\$54.00	\$11.00	\$467.50	\$60.00	\$40.00	
Literacy & Numeracy through Digital Learning 3 Intermediate (semester 2)	Monday AM	50	\$54.00	\$11.00	\$467.50	\$60.00	\$40.00	
Computers Advanced 1 (semester 2)	Monday PM	50	\$54.00	\$11.00	\$467.50	\$60.00	\$40.00	
Digital Essentials Level 1	Monday PM	30	\$32.40	\$6.60	\$280.50	\$30.00	\$20.00	
Digital Essentials Level 2	Monday PM	30	\$32.40	\$6.60	\$280.50	\$30.00	\$20.00	
Cyber Safety		30	\$32.40	\$6.60	\$280.50	\$30.00	\$20.00	

Please note: There is a maximum payable amount for the SSAF – capped at \$120, and Materials Fee – capped at \$80

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Pre-Accredited Course	Day/Time	Nominal Hours	Tuition Fee without concession \$1.08 per hour	Tuition Fee with concession 0.22c per hour	Full Tuition Fee set by the government \$9.35 per hour	SSAF Amenities \$30 per term	Material Fee cost \$20 per term	Please indicate each course the student wishes to enrol by placing a tick in the appropriate cell.
Soul Sisters 1 (Term 3)	Tues PM	30	\$32.40	\$6.60	\$280.50	\$30.00	\$20.00	
Introduction to Barbering Taster		30	\$32.40	\$6.60	\$280.50	\$30.00	\$20.00	
Beauty Industry Taster - Hairdressing		30	\$32.40	\$6.60	\$280.50	\$30.00	\$20.00	
Ready for Hospitality (Term 3)		60	\$64.80	\$13.20	\$561.00	\$30.00	\$50.00	
English for Warehousing		100	\$108.00	\$22.00	\$935.00	\$60.00	\$40.00	
English for Aged Care		80	\$86.40	\$17.60	\$748.00	\$60.00	\$40.00	
English for Community Services		120	\$129.60	\$26.40	\$1,122.00	\$60.00	\$40.00	
Introduction to Horticulture / Growing Food	Wed AM	40	\$43.20	\$8.80	\$374.00	\$30.00	\$20.00	

To be eligible for concession fees, students need to hold a valid current concession card from Centrelink. We only accept Health Care Card or Pension Concession Cards.

Delegates, please note:

Year long courses

- The SAF and Materials fees for students enrolling in multiple year long courses will be capped as per below

SAF	\$120
Materials fees	\$80

Term and semester courses If students do more than one term or semester course, they will only be charged once for the SAF and Materials fees.

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Total Tuition fee(s) Please include the total for all courses the student wishes to enrol	\$
Total materials fee(s) (non-refundable fee). Please include the total materials fee for all courses the student wishes to enrol	\$
SAAF charged per term (non-refundable fee)	\$
Total fees	\$

I, First Name : _____ **Surname :** _____ **Student ID:** _____

Prior to enrolling into this course, I have been made aware of my responsibilities and obligations regarding payment of all fees applicable for this course. I have also read through and understand the content provided to me in this 2023 Statement of Fees.

Signed: _____ **Date:** ____ / ____ / ____